



Forest Stewardship Council®



## Public certification summary for evaluations of controlled wood according to **FSC-STD-40-005 V3-1**

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Certification Body	KPMG FCSI
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Report Date: March 26, 2024  
Last update: March 26, 2024



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## Disclaimer

The controlled wood public summary template is in conformity with FSC normative requirements. However, use of the template does not prevent CABs from receiving ASI NCs. That is dependent on the correct content entered by CABs.

## Public Summary of CH DDS

Information made publically available by the organization, or references to such (according to Section 6 of FSC-STD-40-005 V3-1) is in

Separate Annex, please refer to

Mistik has developed a DDS Summary that was provided to KMPG.

DDS summary is listed in the following section

### 1. Description of the supply area(s) and respective risk designation(s)

Source area A.	CW category	Risk designation	Type of risk assessment	Reference of risk assessment
Meadow Lake, Saskatchewan, Canada	Category 1	Low risk	<input checked="" type="checkbox"/> FSC risk assessment <input type="checkbox"/> Extended Company Risk Assessment	FSC National Risk Assessment for Canada FSC-NRA-CA V2-1
	Category 2	Specified risk		
	Category 3	Specified risk		
	Category 4	Low risk		
	Category 5	Low risk		

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### 2. The organisations own risk assessment for mixing in the supply chain:

Supply chain/ Sourcing area	Risk Assessment (risk of mixing material with non-eligible inputs in the supply chain/s during transport, processing, and storage)	Risk Level (Low/Specified)
1. Wood delivered and purchased from approved forest management license areas and term supply areas	1. All harvesting is from legally approved harvest areas and is identified in an approved operating plan. Stockpile and staging sites have been noted as sites for potential risk of mixing and are monitored.	Low
2. Wood delivered and purchased directly from private landowners.	2. All harvesting is legally confirmed, and an assessment is completed to ensure that procurement is low risk.	Low
3. Wood delivered and purchased from first nation lands	3. All harvesting is initiated by the First Nation government and is approved through band council resolution and Indigenous Services Canada	Low

3. Description of the DDS, including supplier structure for each participating site

Site Name	Exact number of suppliers	approximate or exact number of sub-suppliers	Supplier type	Average length of the non-FSC supply chain	Risk Assessment (risk of mixing material with non-eligible inputs in the supply chain(s) during transport, processing, and storage)
Mistik Management Ltd.	28	0	Primary	1	Low/negligible

4. The procedure for filing complaints

- Mistik’s complaint process included the following commitments:

1. A complaint will be acknowledged within two weeks of receipt; an official response will be made to the complaint in a form that best suits the complainant. Mistik’s complaint procedure will also be communicated at this time.

2. Mistik will attempt to resolve the issue within two weeks of receipt of the complaint. If the issue cannot be resolved immediately, involvement of other Mistik staff members that may provide assistance in addressing the matter will be initiated. The evidence provided in the complaint will be assessed to determine whether the complaint is or is not substantial.

3. If the issue cannot be addressed within two weeks of Mistik being made aware of the matter, or a resolution process cannot be agreed to that is mutually agreeable to both the complainant and Mistik, document the nature of the issue on a Mistik Stakeholder Discussion Form and notify Mistik’s General Manager.

4. Complaint details will be forwarded to the certification body, affected customer(s) and FSC Canada within two weeks of receipt of the written complaint.

5. Notification will be made to the complainant, regarding the status of the complaint on a regular basis by the Operations Manager.

6. Employ a precautionary approach towards the sourcing of the relevant material while a complaint is pending.

7. Within two months of receipt of the complaint, review all sources of information relevant to the complaint. Review Mistik’s original documentation related to the chain of custody determination. Based on all the evidence, through the corrective action procedure, make a new chain of custody determination that will either validate the complainant’s evidence or validate Mistik’s original chain of custody evidence.

8. If a non-conformance of Mistik’s chain of custody procedure is found, create a corrective action report. Review the root cause of the issue, and if necessary, exclude the supplier from Mistik’s FSC controlled wood suppliers list. The supplier shall not be designated as a FSC controlled wood source until such time as Mistik’s Operations Manager formally reviews the source area again and determines the appropriate chain of custody classification.

9. Verify that the corrective action has been taken by suppliers and assess for effectiveness.

10. Exclude the material in question and suppliers from Mistik’s controlled wood supply chain if no corrective action is implemented.

11. When the resolution of the complaint has been achieved, the complainant, the certification body, and FSC Canada will be notified of the actions taken to resolve the complaint.

12. File all chain of custody determination decisions made in response to complaints by source, year and supplier.

5. Contact information of the person or position responsible for addressing complaints

Position responsible	Kevin Gillis
Contact detail	Email: kevin.gillis@mistik.ca, phone:306-240-8908 Address: Mistik Management Ltd. Box 9060, Meadow Lake, Saskatchewan, S9X 1V7

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6. The control measures implemented by the organization for each indicator not designated as low risk in the applicable risk assessment

Mistik has prepared its own DDS, the development of which was led by the Company’s Certification Coordinator, Mr. Kevin Gillis.

The Mistik DDS is made up of the following elements:

- Mistik CoC Manual includes procedures for sourcing controlled materials for sale with a FSC CW claim.
- DDS Summary: The Mistik DDS is described including the risk assessment area, CoC/CW procedures, Mistik procurement policy, and complaint procedures and contact information.
- Field verification of procurement sites and the internal audit program are important controls for Mistik but are not formalized as control measures.

The defined fibre supply area for the Mistik DDS includes portions of the WWF ecoregions listed below:

- Mid-Continental Canadian Forests.
- Canadian Aspen Forests and Parklands.

A map of the extent to which the Company’s fibre supply area covers the above ecoregions is included in the current public summary of the Mistik DDS.

Mistik’s DDS identifies that the Company is following the Canadian National Risk Assessment (NRA) and has chosen to implement the following control measures associated with specified risk indicators within its fibre supply area

Sourcing area	Indicator with specified risk	Control measure 1.
Meadow Lake, Saskatchewan	2.3 The rights of Indigenous and Traditional Peoples are upheld	Indigenous Peoples with legal and/or customary rights within the forest management unit do not oppose the Forest Management plan.

Sourcing area	Indicator with specified risk	Control measure 8.

Meadow Lake, Saskatchewan	3.1 High Conservation Value 1 - Species Diversity	Evidence demonstrates that forests in the sourcing area have a <i>management plan</i> that contributes to the recovery of woodland caribou critical habitat, as identified in the Federal Recovery Strategy. The management plan identifies and implements: a) Best Management Practices (BMPs) that reduce disturbance to and restore critical habitat including, but not limited to: • access management (e.g. road decommissioning, integrated access plans, restoration of linear features); <i>OR</i> • aggregate harvesting (i.e. harvest scheduling to minimize disturbance footprint). <i>OR</i> b) Harvest deferrals, set asides, and/or protection areas within areas of critical habitat, where forest operations are not permitted.
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Sourcing area	Indicator with specified risk	Control measure 2.
Meadow Lake, Saskatchewan	3.2 High Conservation Value 2 - Landscape-level ecosystems and mosaics	Forest operations do not reduce an IFL below 50,000 ha, AND all meet applicable options below: a) For an IFL between 50,000 and 62,500 ha, cumulative impacts forest operations do not affect more than 10% of the IFL. b) For an IFL between 62,501 and 75,000 ha, cumulative impacts forest operations do not affect more than 20% of the IFL. c) For an IFL between 75,001 and 200,000 ha, cumulative impacts forest operations do not affect more than 30% of the IFL. d) For an IFL between 200,001 and 500,000 ha, cumulative impacts forest operations do not affect more than 35% of the IFL. e) For an IFL larger than 500,001 ha, cumulative impacts forest operations do not affect more than 45% of the IFL.

Note: Please click on the table above and then use the add button to add additional rows.

7. The organization engaged one or more experts in the development of control measures

Yes       No

Expert A

Kevin Gillis

License/Registration #: SK ASFP Registration #087 RPF

Qualification: Recognized and accepted Member of FSC Indigenous Chamber and FSC Standards Development Group Member associated with Indigenous Chamber representation.

Scope of service: Rights of Indigenous Peoples Control Measure

Expert B

Kevin Gillis

License/Registration #: SK ASFP Registration #087 RPF

Qualification: Member of the “Range Plan for Woodland Caribou in SK” planning table member

Scope of service: High Conservation Value #1 Species Diversity

Expert C

Kevin Gillis

License/Registration #: SK ASFP Registration #087 RPF

Qualification: Member of the FSC Case Studies of the Intact Forest Landscape Determination in Canada

Scope of service: High Conservation Value #2 Landscape level ecosystems and mosaics

8. The organization undertook field verification as a control measure

Yes  No

The organization has provided a justification for the exclusion of confidential information

Yes  No

Mistik considers the document entitled “Identification of IFLs and IFL Core Areas Affecting the Mistik CWRA Area” (Mistik IFL Analysis) to be a proprietary document, and KPMG agrees with the decision to keep this document out of the public realm.



## Surveillance public summary

### 1. Surveillance evaluation date

October 16, 2023

### 2. Significant changes in the DDS since previous evaluation

None

### 3. Actions taken by the organization to correct any Nonconformities identified during previous evaluations

Applicable  Not applicable

2022	Grading	Due date	Open/closed
Finding No. Mistik-FSC CoC/CW- MiNC-2022-01	Minor	March 31, 2023	Closed
Clause	FSC-STD-40-005 V3-1		
1.9 The organization shall document all cases of the DDS being evaluated as ineffective during the internal audit and shall ensure that all relevant issues are addressed and corrected within 12 months of their detection.			
Description of nonconformity			
In 2021 Mistik purchased private supply from a landowner south of Prince Albert Saskatchewan. The landowner supervised a harvesting contractor and who engaged in practices not consistent with the 'Purchase of Standing Timber' contract between the landowner and Mistik. Mistik did issue a corrective action request to the landowner to mitigate the poor practices and Mistik reported the incident to an appropriate authority. However, the internal audit failed to address the incident with corrective and preventative actions to adequately control the harvest practices and prevent similar occurrences in the future.			
Corrective action			
Make reparations to the landowners needs/satisfaction and to mitigate the affected site and values. Ensure that all requirements are carefully assessed as per the internal audit requirements (post-harvest site assessment completed and addressed). Corrective/Preventive Action: Harvesting contractor will be required to attend the full EMS/SFM Contractor Annual Training Session to ensure that they have increased awareness regarding site prescriptions and values protection. Completion of Harvest Block Inspection Reports for all harvest areas. Close monitoring of all activities engaging the contractor.			

### 4. New nonconformities and conditions

2023	Grading	Due date	Open/closed
Finding No. 2023-NC-05	Minor	October 27, 2024	Open
Clause	FSC-STD-40-005 V3-1		
1.6 The organization shall review, and if necessary, revise its DDS at least annually, and whenever changes occur that affect the relevance, effectiveness, or adequacy of the DDS.			
Description of nonconformity			
During the audit on-site, it was identified that the DDS was reviewed and revised in 2023 as required by the Standard. Since the revision, Mistik has been sourcing fibre from Alberta. Mistik should have updated the DDS to include the new supply area prior to sourcing wood from Alberta. However, as referenced in the DDS, the company must carry out an individual risk assessment in case of purchase outside of Saskatchewan. Mistik provided individual risk assessments for the three properties located in Alberta.			
Corrective action			

Update the map of Mistik's DDS supply area

Corrective/Preventive Action: Modify the Mistik DDS supply area map to include the area added since the last DDS revision that was completed in April 2023.

5. The updated certification decision

The audit found that Mistik Management Ltd. has reached the level of conformance required for certification to the FSC-STD-40-005 V3-1 standard. This opinion is based on the fact that no major non-conformities were identified during the assessment. As a result, a decision has been reached by the lead auditor to recommend that Mistik Management Ltd. continue to be certified to the FSC-STD-40-005 V3-1 standard.